

TOWN OF LANTANA POLICE RELIEF AND PENSION FUND
BOARD OF TRUSTEES QUARTLY MEETING

MINUTES: QUARTERLY MEETING OF February 7, 2018

1. CALL TO ORDER

Chairman Robert Hagerty called a regular Quarterly Meeting of the Board of Trustees for the Town of Lantana Police Relief and Pension Fund to order at 8:31 AM in the Police Department Multipurpose Room at 901 North 8th Street in Lantana, Florida.

Those persons present included:

TRUSTEES

Commander Robert Hagerty, Chair
Simion Pavlov, Absent
Renee Lampman
Troy Schaaf
Ken White

OTHERS

Scott Baur & Kyle Tintle, Resource Centers
Bonni Jensen, Klausner Kaufman Jensen & Levinson
Tyler Grumble, AndCo
Jeanine Bittinger & Richard Cristini, Davidson,
Jamieson & Cristini PL

2. APPROVAL OF THE MINUTES

The Board reviewed the minutes for the meeting of November 8, 2017.

As of today, Troy Schaaf is a member of the Lantana Police Relief and Pension Fund.

Ken White made a motion to approve the Minutes for November 8, 2017. The motion received a second from Renee Lampman, approved by the Trustees 4-0.

3. PUBLIC COMMENTS

No members of the public had any comment for the Board.

4. REPORTS

Jeanine Bittinger & Richard Cristini, Davidson Jamieson & Cristini, P.L.

Jeanine Bittinger reported that the audit provided an unqualified (clean) opinion for the audited Financial Statement as of September 30, 2017. She stated that as of September 30, 2017, the Pension Fund had total assets of \$13,984,006, increasing from \$12,361,598 versus the previous fiscal year. She reviewed the statement of income and expense for the fiscal year in detail. Jeanine Bittinger reviewed the net appreciation in fair value of investments as of September 30, 2017 versus 2016 which were \$1,238,548 and \$622,555 respectively. The Board considered the asset smoothing used by the actuary, which GASB does not allow on the Financial Statement. She then reviewed the notes for the Financial Statement. The Plan did not have any amendments during the fiscal year. Finally, Jeanine Bittinger noted \$281,814 of total assets was allocated for member DROP accounts. Richard Cristini acknowledged that AndCo

assisted with providing the needed information to report the investment management fair value. He noted that the Plan is doing quite well compared to other Plans. Scott Baur reviewed the new State requirement the Plan's annual report must be submitted electronically. Mr. Crisitini explained that all of the data needs to be entered annually. He said that they began the process to submit the report for audit purposes.

9:00 AM Jeanine Bittinger and Richard Crisitini departed the meeting.

Investment Consultant: Tyler Grumble, AndCo

Tyler Grumbles began with a firm update stating AndCo added 6 new partners; one was Dan Johnson, a name some may know as he has been with the firm for almost 10 years. He informed the Board that he would be a speaker at the upcoming FPPTA conference. Mr. Grumbles stated Dave West, had recycled his shares back into AndCo. Mr. West will continue to be a member of the AndCo team and work with his clients. He continued with a market overview noting that the international markets posted considerable gains through the end of 2017. Mr. Grumbles reviewed the performance of the individual investments and discussed the increasing volatility in the markets. He expressed his opinion that the markets were well overdue for a correction, with the markets being up over 6% as of 2017. The Plan had total assets of \$14,492,719 as of December 31, 2017. The assets gained 4.07% gross and 4.05% net for the quarter versus the policy of 4.25%. The underperformance was due to the global fixed income being down -1.73%. Mr. Grumbles recommended no changes in the portfolio at this time.

Bonni Jensen, Klausner Kaufman Jensen & Levinson

Bonni Jensen reviewed SB 980/HB 1363, which deals with pensions. She explains some of the proposals included reviewing the way actuaries report asset values on a market and actuarial value, the change would affect GRS and their reporting of information to the State. In addition the proposed bill would require the actuaries to create a new schedule of pre and post-retirement benefits such as life insurance, dental care, and health savings accounts to name a few. The Plan Sponsor would have to provide this information because the actuary has no reason to collect the information. This bill has not gotten a hearing yet.

One bill that has been progressing in the legislature has to do with job-related post-traumatic stress disorder (PTSD). A first responder disabled with PTSD must also have a physical injury to receive workers' compensation insurance benefits. The bill would eliminate this requirement for Public Safety Officers if they met certain criteria.

Ms. Jensen informed the Board of the increase to the IRS mileage rate for 2018 that went up 1 cent from last year to the new rate of 54.5 cents.

Scott Baur, Resource Centers

Scott Baur presented the revised meeting schedule for 2018. Commander Hagerty requested the anticipated processing time frame for DROP statements. Mr. Baur explained the process for producing the statements and stated the expected time of receipt to be 6 weeks from the Board's approval of the quarterly investment report. He distributed the 2018 upcoming conferences both local and national conferences for the Trustees consideration. Discussion ensued about the various conferences and the focus of the scheduled events. Mr. Baur

suggested that the Trustees make their hotel reservations at the beginning of May, for the June FPPTA Conference, so the rooms can be prepaid.

The Board considered the approval of expenses on the Warrant dated January 17, 2018 and February 6, 2018.

Ken White made a motion to approve the Warrants dated January 17, 2018 and February 6, 2018. The motion received a second from Renee Lampman, approved by the Trustees 4-0.

Benefit approvals were presented for review and approval for a refund of contribution for Justin Lang and a ratification of a refund of contribution for Joseph Frommer.

Renee Lampman made a motion to approve the refund of contributions. The motion received a second from Ken White, approved by the Trustees 4-0.

Mr. Baur updated the Board on calculations that are in process for Joel Shackelford and James LaSeur. The Town is going to provide Mr. Shackelford's pensionable wages from 2013 and 2014. Mr. Baur reviewed the remaining steps for processing Mr. LaSeur's retirement.

5. NEW BUSINESS

None

6. ADJOURNMENT

There being no further business and the next Quarterly Meeting having previously been scheduled for Wednesday, May 2, 2018 at 8:30 AM, the meeting adjourned at 9:48 AM.

Respectfully Submitted,

Simione Pavlov, Secretary